

MARATHA VIDYA PRASARAK SAMAJ NASHIK G.M.D. ARTS, B.W. COMMERCE & SCIENCE COLLEGE, SINNAR, NASHIK-422 103 (MS), INDIA NAAC Re-Accredited 'A' Grade College (CGPA 3.04) ISO 9001:2015 Certified College



INTERNAL QUALITY ASSURANCE CELL (IQAC)

## Minutes of the Meeting of 2021-22 held on 20th August 2021

Venue: IQAC Room Date: 20/08/2021

Time: 11:00 am - 12:30 pm

## Agenda of the Meeting:

- 1. Reading, review and confirmation of the minutes of the last meeting.
- 2. Review of action taken report.
- 3. Planning of Annual Academic Calendar.
- 4. Planning of academic and research activities of the college.
- 5. Preparation of CO, PO, PSO according to revised syllabus of SPPU, Pune.
- 6. Planning for conducting the online classes.

## Members Present:

Sr. No.	Name	Designation
1	Prin. Dr. P. V. Rasal	Principal & Chairperson
2	Dr. D. M. Jadhav	Vice-Principal
3	Mr. R. V. Pawar	Vice-Principal
4	Mr. D. S. Sanap	IQAC Coordinator
5	Dr. C. E. Gurule	Teacher Representative
6	Mr. H. A. Dabhane	Teacher Representative
7	Dr. M. K. Zate	Teacher Representative
8	Dr. S. B. Ahire	Teacher Representative
9	Dr. S. N. Pagar	Teacher Representative
10	Mr. N. K. Jadhav	Teacher Representative

11	Mrs. P. D. Garud	Teacher Representative
12	Mr. R. S. Pagar	Teacher Representative
13	Mr. K. A. Hugade	Teacher Representative
14	Dr. U. A. Ashturkar	Teacher Representative
15	Mr. S. B. Kardak	Teacher Representative
16	Dr. P. R. Kokate	Teacher Representative

At the outset Mr. D. S. Sanap, IQAC Coordinator welcomed and briefed the committee members about the agendas.

Dr. P. V. Rasal, Chairperson (IQAC) in his introductory remarks appreciated all the HoD's and IQAC members for the efforts taken to fulfill the needs of AQAR of the previous academic year.

After this welcome address, the agendas of meeting were taken for discussion.

Agenda Item 1: Reading, review and confirmation of the minutes of the last meeting.

The IQAC coordinator read and reviewed minutes of the earlier meetings and the minutes was approved unanimously.

Agenda Item 2: Review of action taken report.

**Resolution:** The Action taken Report was reviewed and discussed, suggestions were made by the members of IQAC.

Agenda Item 3: Planning of Annual Academic Calendar.

Discussion on the planning of Annual Academic Calendar of the college was conducted, the tentative programmes were discussed. It was decided to conduct more and more student-oriented activities.

Agenda Item 4: Planning of academic and research activities of the college.

The Head of the Departments are advised to prepare Departmental Academic Calendar and told to display in the showcase for the information of the students.

The faculty members must be encouraged to add novel ICT based activities for the students.

Few departments are advised to conduct Seminar / Workshop to be funded by SPPU, Pune (Computer Science, Botany and Zoology).

Agenda Item 5: Preparation of CO, PO, PSO according to revised syllabus of SPPU, Pune.

From the academic year 2019-20, SPPU, Pune implemented Choice Based Credit System (CBCS) for undergraduate courses. The courses of first year PG are also revised. The discussion was made on setting Course outcomes (CO) and Programme Outcomes (PO) and Programme Specific Outcomes (PSO).

Agenda Item 6: Planning for conducting the online classes.

It was discussed that the online classes should be conducted both for UG and PG students. It was decided that google classrooms, google forms, google meet, zoom meet, use of OBS for creating video lectures etc. are to be implemented by all the faculty.

**Decision:** The IQAC took review of the new syllabus and members of I to VII criterions are advised to prepare the documents and make it available to the students.

The vote of thanks was proposed by Dr. C. E. Gurule and the meeting was concluded.

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INTERNAL QUALITY ASSURANCE CELL (IQAC)

# Minutes of the Meeting of 2021-22 held on 29th November 2021

Venue: IQAC Room Date: 29/11/2021 T

Time: 11:00 am - 12:30 pm

## Agenda of the Meeting:

- 1. Reading, review and confirmation of the minutes of the last meeting.
- 2. Review of action taken report
- 3. Discussion about the new format of AQAR according to new guidelines issued by NAAC.

#### **Members Present:**

Sr. No.	Name	Designation
1	Dr. P. V. Rasal	Principal & Chairperson
2	Mr. R. V. Pawar	Vice-Principal
3	Dr. D. M. Jadhav	Vice-Principal
4	Mr. D. S. Sanap	IQAC Coordinator
5	Dr. C. E. Gurule	Teacher Representative
6	Mr. H. A. Dabhane	Teacher Representative
7	Dr. M. K. Zate	Teacher Representative
8	Dr. S. B. Ahire	Teacher Representative
9	Dr. S. N. Pagar	Teacher Representative
10	Mrs. P. D. Garud	Teacher Representative
11	Mr. S. B. Bhise	Teacher Representative
12	Smt. S. S. Gholap	Teacher Representative
13	Prof. Uddhav A. Ashthurkar	Teacher Representative
14	Smt. J. J. Bhangare	Teacher Representative



15	Dr. P. R. Kokate	Teacher Representative
16	Dr. B. R. Tambe	Teacher Representative

Dr. S. N. Pagar welcomed and briefed the committee members about the agenda.

Agenda Item 1: Reading, review and confirmation of the minutes of the last meeting.

Dr. S. B. Ahire read and reviewed minutes of the previous meetings and the minutes were approved by all the present members.

Agenda Item 2: Review of action taken report.

The Action taken Report was reviewed and discussed. Suggestions were made by the members of IQAC.

Agenda Item 3: Discussion about the new format of AQAR according to new guidelines issued by NAAC.

- It was discussed that the AQAR of 2020-21 and 2021-22 should be prepared according to new guidelines.
- The coordinator Mr. D. S. Sanap explained the difference between old and new Proforma of preparing AQAR.
- The Principal, Dr. P. V. Rasal, being Chairman of IQAC, guided the present members to follow the concise instructions given by the coordinator.

The vote of thanks was proposed by Dr. S. N. Pagar and the meeting was concluded.

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INTERNAL QUALITY ASSURANCE CELL (IQAC)

# Minutes of the Meeting of 2021-22 held on 8th February 2022

Venue: IQAC Room Date: 08/02/2022 Time: 11:00 am - 12:20 pm

### Agenda of the Meeting:

- 1. Reading, review and confirmation of the minutes of the last meeting
- 2. Review of action taken report
- 3. Any other relevant issues put forwarded by the IQAC members

#### **Members Present:**

Sr. No.	Name	Designation
1	Dr. P. V. Rasal	Principal & Chairperson
2	Mr. R. V. Pawar	Vice-Principal
3	Dr. D. M. Jadhav	Vice-Principal
4	Mr. D. S. Sanap	IQAC Coordinator
5	Dr. C. E. Gurule	Teacher Representative
6	Mr. H. A. Dabhane	Teacher Representative
7	Dr. M. K. Zate	Teacher Representative
8	Dr. S. B. Ahire	Teacher Representative
9	Dr. S. N. Pagar	Teacher Representative
10	Mrs. P. D. Garud	Teacher Representative
11	Mr. S. B. Bhise	Teacher Representative
12	Smt. S. S. Gholap	Teacher Representative
13	Dr. Prof. U. A. Ashturkar	Teacher Representative
14	Smt. J. J. Bhangare	Teacher Representative
15	Dr. P. R. Kokate	Teacher Representative
16	Dr. B. R. Tambe	Teacher Representative

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IQAC Coordinator welcomed and briefed the committee members about the agendas.

Agenda Item 1: Reading, review and confirmation of the minutes of the last meeting.

Dr. C. E. Gurule read and reviewed minutes of the previous meetings and the minutes were approved by all the present members.

Agenda Item 2: Review of action taken report

**Resolution:** All the present members uniformly consented on the action taken report reviewed in the meeting.

Agenda Item 3: Any other relevant issues made by the IQAC members

- Number of PC's must be increased in IQAC for smooth working.
- IQAC members suggested automation of IQAC for data collection.

The vote of thanks was proposed by Dr. Prof. Uddhav A. Ashturkar and the meeting was concluded with the permission of Honorable Chairperson.

CO-ORDINATOR IQAC G.M.D. Arts, B.W. Commerce And Science College, Sinnar

Principal G. M. D. Arts, B. W. Commerce and Science College, Sinnar, Dist.Nashik



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INTERNAL QUALITY ASSURANCE CELL (IQAC)

## Minutes of the Meeting of 2021-22 held on 28th April 2022

Venue: IQAC Room Date: 28/04/2022 Time: 11:30 am (Online)

## Agenda of the Meeting:

- 1. Reading, review and confirmation of the minutes of the last meeting
- 2. Review of action taken report
- 3. Discussion on difficulties and challenges occurred while submitting preparing AQAR 2020-21 and how to prepare for next AQAR 2021-22.
- 4. Demonstration of online data collection system changed by IQAC.
- 5. Any other relevant issues made by the IQAC members.

## **Members Present:**

Name	Designation
Dr. P. V. Rasal	Principal & Chairperson
Mr. R. V. Pawar	Vice-Principal
Dr. D. M. Jadhav	Vice-Principal
Mr. D. S. Sanap	IQAC Coordinator
Dr. C. E. Gurule	Teacher Representative
Mr. H. A. Dabhane	Teacher Representative
Dr. M. K. Zate	Teacher Representative
Dr. S. B. Ahire	Teacher Representative
Dr. S. N. Pagar	Teacher Representative
Mrs. P. D. Garud	Teacher Representative
	Dr. P. V. Rasal Mr. R. V. Pawar Dr. D. M. Jadhav Mr. D. S. Sanap Dr. C. E. Gurule Mr. H. A. Dabhane Dr. M. K. Zate Dr. S. B. Ahire Dr. S. N. Pagar

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11	Mr. S. B. Bhise	Teacher Representative
12	Smt. S. S. Gholap	Teacher Representative
13	Prof. Uddhav A. Ashturkar	Teacher Representative
14	Smt. J. J. Bhangare	Teacher Representative
15	Dr. P. R. Kokate	Teacher Representative
16	Mr. D. G. Bahiram	Teacher Representative

IQAC Coordinator welcomed and briefed the committee members about the agendas.

Agenda Item 1: Reading, review and confirmation of the minutes of the last meeting

The IQAC coordinator read and reviewed minutes of the previous meeting and the minutes were approved by the chairman and secretary.

Agenda Item 2: Review of action taken report.

The Action taken Report was reviewed and discussed and suggestions were made by the members of IQAC.

The major resolutions taken are as below

- Various google forms are to be created for data collection.
- It was discussed that online lectures must be conducted by all faculty.
- The internal assessment of the students should be taken online by using google forms.

**Agenda Item 3:** Discussion on difficulties and challenges occurred while submitting preparing AQAR 2020-21 and how to prepare for next AQAR 2021-22.

The IQAC coordinator Mr. D. S. Sanap addressed the present members regarding difficulties and challenges occurred while preparing AQAR 2020-21.

He clarified that, not many difficulties were occurred except technical issues.

He also guided the present members to be ready to do more activity in the coming academic year.

Agenda Item 4: Demonstration of online data collection system developed by IQAC

The coordinator of IQAC demonstrated various Google forms newly created and the web page developed for the data collection in online mode. The Google forms are created to collect the data which will be useful for creation of AQAR.

The college website is also re-designed to meet the expectations of NAAC and all the stakeholders.

The Chairman of IQAC Dr. P. V. Rasal, suggested to provide the demonstration of newly developed data collection system to all the faculty members.

The vote of thanks was proposed by Mr. D. S. Sanap and the meeting was concluded with the permission of Hon. Prin. Dr. P. V. Rasal.

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